

Appendix A

SENSITIVE TOPICS

It is imperative that you be open and honest in answering the following questions. Any discussion relating to any of these topics between you and your attorney will be protected by the attorney/client privilege. If you fail to be honest in answering these questions, it could be disastrous to you to your case.

If an answer to one of the questions below is "yes", please describe the situation in detail.

Have you or your spouse or ex-spouse:

- _____ committed a felony
- _____ been arrested
- _____ been in jail or in prison
- _____ used illegal drugs
- _____ been hospitalized for using illegal drugs
- _____ abused alcohol or prescription drugs
- _____ been hospitalized for abusing alcohol or prescription drugs
- _____ been arrested for or convicted of driving while under the influence of alcohol
- _____ engaged in gambling activities (legal or illegal)
- _____ engaged in any illegal activities
- _____ attempted suicide
- _____ been hospitalized for an emotional or psychiatric disorder
- _____ suffered from or received treatment for an emotional or psychiatric condition
- _____ abused your spouse
- _____ abused your children
- _____ had a sexual relationship during the marriage with someone other than your spouse?

Appendix B

Instructions for Preparing Narratives:

I require all clients to prepare what I call a narrative background or history, if you will, of husband, wife, children and any businesses.

- 1) The narrative on yourself should include any accomplishments or difficulties experienced as a child or teen, educational background, relationship with parents, work history, when you met your spouse, relationship during courtship and after marriage to present.
- 2) The narrative on your spouse should include basically the same information, to the best of your knowledge on the before marriage information. It should also include any information that might give me a better outlook on exactly who your spouse is.
- 3) The narrative on your children should include any information from birth to current that you feel is important. It should encompass anything that details any accomplishments, trials or tribulations experienced, his/her relationship with you and your spouse before the breakup of the marriage and after the breakup and any difficulties being experienced as a result of such breakup.
- 4) If any business entities exist a narrative would be helpful on those also. Include how the business came about, who's ideas were implemented, any partners, nature of the business(es), your and your spouse's role in the business, just a total background on its progress from start to current.

Appendix C

ISSUES FOR TEMPORARY HEARING

- _____ Conservatorship
- _____ Rights, Duties & Privileges
- _____ Visitation
- _____ Child Support
- _____ Health Insurance
- _____ Possession of Property
- _____ Payment of Debt
- _____ Injunction re: Girlfriend
- _____ I&A due date
- _____ Co-Parenting Classes
- _____ Mediation Date

Appendix D

JANE's EXHIBITS

#	EXHIBIT	OFF	ADM
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

FINANCIAL INFORMATION SHEET

Monthly Expenses		Monthly Expenses (con't)	
	<i>PRESENT</i>		<i>PRESENT</i>
<u>HOUSING</u>		<u>YOUR CHILDREN</u>	
House Mortgage/Rent	_____	Child Care	_____
Electricity	_____	School, Tuition, Fees	_____
Gas & Water	_____	Lunches	_____
Cable & Internet	_____	Supplies	_____
Family Phone Bill	_____	Medical Expenses (not covered by ins)	_____
<u>TRANSPORTATION</u>		Drugs	_____
Car Payment/Lease	_____	Doctors, Dentists	_____
Gas, Oil, Maintenance	_____	Grooming	_____
Parking & Tolls	_____	Entertainment	_____
<u>INSURANCE</u>		Sports, Lessons, etc.	_____
Auto(s)	_____	Other: _____	_____
Life	_____	_____	_____
Medical	_____	_____	_____
Addtl Medical Bills	_____	<u>TOTAL EXPENSES:</u>	\$ _____
<u>GROCERIES</u>		INCOME: (attach current pay stubs)	
Food & Household Supplies	_____	[] paid monthly [] paid semi-monthly	
<u>YOUR PERSONAL</u>		[] paid weekly [] paid every two weeks	
Work Expenses:		GROSS INCOME \$ _____	
Lunches, etc.	_____	<u>DEDUCTIONS</u>	
Dues, Fees, Bar Review	_____	Withholding Tax	\$ _____
Course	_____	FICA	
Medical Expenses (not paid by insurance):	_____	Mandatory Retirement	
Drugs	_____	Medical Insurance	
Doctors, Dentists	_____	Children	
Clothing	_____	Other Family	
Cleaning, Laundry	_____	Life Insurance	\$ _____
Grooming	_____	Other:	_____
Entertainment	_____	<u>OTHER INCOME</u> N/A	
Electronics	_____	<u>NET INCOME</u> \$ _____	
Other:	_____		
<u>CREDIT CARD/DEBTS</u>			
Amex, Visa & Mastercard	_____		
Student Loans	_____		
MONTHLY ATTY. FEES	\$ _____	I hereby certify that the answers to the above questions as listed are true and correct.	
		Date: _____	