

RIVON LAW FIRM, PLLC

Date: _____

Date of Consultation: _____

CLIENT INFORMATION SHEET

Full Name: _____ Date of Birth _____

Address _____ City _____ County _____ State _____ Zip _____

Last 3 digits of SSN _____ Driver's License No _____ State _____

Telephone numbers: Work _____ Home _____ Cell _____

Private E-Mail _____

Employer _____ Job Title _____

Work Address _____ City _____ State _____ Zip _____

Spouse's Full Name: _____ Cell Number _____

Spouse's Employer _____ Work Number _____

Closest Relative **NOT** Living With You _____ Relationship _____

Address _____ Phone _____

INFORMATION CONCERNING YOUR CASE

Brief Summary of Your Case _____

Other People or Companies Involved in Your Case _____

The information on this sheet is true and correct. I agree to pay a one-time **consultation fee** of \$350.00. I understand that 1) payment of this fee does not constitute the hiring of the attorney or the Firm in this matter; 2) the entire scope of the attorney's and Firm's services is limited to the advice given during the initial consultation; 3) the attorney and the Firm do not represent me unless I sign a written fee agreement and pay the Initial Retainer; 4) my matter may be subject to time limitations, that I may be barred from taking any action if I do not timely act, and that I am not relying on the Firm to take any action.

If the initial consultation includes a review of documents, then I understand that the attorney and the Firm are providing me only with their initial observations concerning the document and possible alternative approaches to my case. I understand that this cursory review does not give them enough information to advise me of all problems or potential liabilities that the document may present, and that they will only provide me with a full analysis of the document after we have reached agreement concerning the scope of analysis and I have formally engaged them to do that work.

If a check (including e-check) is returned unpaid for any reason (such as insufficient funds, account closed, no account found) other than the admitted error of the bank, You must pay in cash, cashiers check, money order or credit card immediately and a \$35 service fee is assessed for each returned check. A late fee may also be assessed. There is a 3% convenience fee charged for all credit card transactions.

Signature _____

OFFICE USE ONLY

REFERRAL INFORMATION

How did you hear about Rivon Law Firm, PLLC?

PERSONAL REFERRAL: (Please list name)

An attorney or staff member of the firm _____

A friend or family member _____

Business acquaintance _____

Other _____

PHONE BOOKS

Verizon Superpages (Which City) _____

Yellow Book (Which City) _____

Other Phone Book (Which One) _____

WEBSITES

Rivonlawfirm.com _____ Yellowbook.com _____

Facebook.com _____ Avvo.com _____

Superpages.com _____ Lawyers.com/Martindale Hubbell _____

Other site (Which One) _____

SEARCH ENGINES

Google _____ Yahoo _____

Bing _____ Other (Which One) _____

OTHER

Senior Resource Guide _____ Denton Record Chronicle _____

Denton Business & Community News _____ Electronic Sign _____

Monument _____ Walk-In _____ Drove By _____

Other (How) _____

THUS FAR, HAVE YOU FOUND OUR EMPLOYEES AND ATTORNEYS TO BE HELPFUL AND COURTEOUS?

Yes _____ No _____

Comments _____
